



The Global Standard for Procurement and Supply

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Segment 7.2 Effective Expediting in Procurement and Supply

Level: Tactical

Theme: Delivering Outcomes

Knowledge: Will know and understand	Capabilities: Will be able to
The importance of assessing the costs of inventories and the costs of stock outs	Monitor levels of inventory and take actions to mitigate oversupply and minimise the risk of stock outs
The importance of undertaking expediting of deliveries of goods or services	Undertake expediting as a planned process to ensure the timely deliveries of goods or services purchased from suppliers
The use of problem solving techniques in expediting deliveries of products or services	Diagnose the causes of scheduling difficulties and take preventative actions to avoid their reoccurrence
The need for planning milestones and activities	Identify targets for the scheduling of deliveries of goods or services, taking into account feedback from suppliers and other stakeholders
The need for tracking deliveries and documentation	Take action to track deliveries and check relevant data and documentation
The use of forecasting to achieve timely deliveries of supplies	Use historical data to calculate forecasts of demand that can be communicated to suppliers and other stakeholders

Knowledge: Will know and understand	Capabilities: Will be able to
Payment to suppliers and the importance of cash flow for the organisation and suppliers	Track any variations from planned payments and take remedial actions to mitigate disruptions caused by difficulties with cash flow

Related CIPS Knowledge Links

[Stock Control - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Stock-Control1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Stock-Control1/)

[Demand Management - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Demand-Management1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Demand-Management1/)

[Logistics - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Logistics1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Logistics1/)

[Supply Chain Network Design SCND - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Supply-Chain-Network-Design-SCND/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Supply-Chain-Network-Design-SCND/)

[Operations Management Warehousing - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Warehousing1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Operations-Management/Warehousing1/)

[Performance Analysis and Management - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Performance-Analysis-and-Management1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Performance-Analysis-and-Management1/)

[Supplier Relationship Management SRM - https://www.cips.org/knowledge/procurement-topics-and-skills/supplier-relationship-management/](https://www.cips.org/knowledge/procurement-topics-and-skills/supplier-relationship-management/)

[Terms & Conditions and the Developing of Contracts - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Terms-and-Conditions-and-the-Developing-of-Contracts/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Terms-and-Conditions-and-the-Developing-of-Contracts/)

[Contract Management - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Contract-Management1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Contract-Management1/)

[Demand Management - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Demand-Management1/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Developing-and-managing-contracts/Demand-Management1/)

[Stakeholders - http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Procurement-Organisation/Stakeholders/](http://www.cips.org/en-GB/Knowledge/Procurement-topics-and-skills/Procurement-Organisation/Stakeholders/)